

**PART III - COMMITTEES: CONSTITUTION OF, TERMS OF
REFERENCE AND ADMINISTRATION**

15.1 AUDIT COMMITTEE

Constituting the committee

- 15.1.1 The Audit Committee shall consist of at least four members who shall include:
- (a) a Chairman who shall be a person with experience in the work of the ISAF and who shall not be a member of the Executive Committee;
 - (b) the Treasurer;
 - (c) one Vice President;
 - (d) one other member who may be a member of Council but not a member of the Executive Committee.
- 15.1.2.1 The Committee shall meet at least twice in every year and the quorum shall be two.
- 15.1.2.2 The President, the Secretary General and the External Auditor shall attend meetings when invited by the Committee. Other members of the Council may be invited to attend all or part of the Committees meetings.
- 15.1.2.3 The External Auditor shall attend at least one meeting a year at which meeting no part of the management of the ISAF shall be present.
- 15.1.3 The Committee is authorized to take all such steps as it deems appropriate to:

- (a) investigate any activity of the ISAF and its subsidiaries within its responsibilities.
- (b) seek and obtain any information that it requires from any employee of the ISAF or its subsidiaries.
- (c) obtain outside legal or other independent professional advice as it requires. Such advisors may attend meetings as the committee considers advisable.

15.1.4-15.1.5 - Reserved for future use

Terms of reference

15.1.6 Responsibilities

The responsibilities of the Committee shall be:

- (a) to consider the appointment of the external auditor and assess independence of the external auditor.
- (b) to discuss with the external auditor, the nature and scope of the audit and to review the auditors' management letter and management response; to ensure that the provision of non audit services does not impair the external auditors' independence or objectivity;
- (c) to review the internal controls within the organization;
- (d) to consider management's response to any major external or internal control recommendations;
- (e) to review the organization's procedures for handling allegations from whistleblowers;
- (f) to review management's and auditor's reports on the effectiveness of systems for financial control, financial reporting and risk management;
- (g) to review, and challenge where necessary, the actions and judgements of management, in relation to the interim and annual financial statements before Submission to the Council, paying particular attention to:
 - (i) critical accounting policies and practices, and any changes in them,
 - (ii) decisions requiring a major element of judgement,
 - (iii) the extent to which the financial statements are affected by any unusual transactions in the year and how they are disclosed,
 - (iv) the clarity of disclosures,
 - (v) significant adjustments resulting from the audit,
 - (vi) the going concern assumption,
 - (vii) compliance with accounting standards,
 - (viii) compliance with legal requirements,
 - (ix) reviewing the company's statement on internal control systems prior to endorsement by the board and to review the policies and process for identifying and assessing business risks and the management of those risks by the company; and
- (h) to consider other topics, as defined by the Council.

15.1.5 Reporting Procedures

- (a) The Committee shall, after each meeting, report the Committee's findings to the Executive Committee.

- (b) The Committee members shall conduct an annual review of their work and these terms of reference and make recommendations to the Council.
- (c) The Committee's duties and activities during the year shall be disclosed in the annual financial statements.
- (d) The Chairman shall attend Council meetings and the AGM and shall answer questions, through the President, on the Audit Committee's activities and their responsibilities.

15.2 CLASS RULES SUB-COMMITTEE

Constituting the committee

15.2.1 The Class Rules Sub-committee has been established as a Sub-committee of the Equipment Committee by the Council pursuant to Article 59.

In appointing committee members the following experience and competencies shall be properly represented: centreboard boats, keelboats, multihulls, offshore and windsurfing.

15.2.2 The Class Rules Sub-committee shall consist of:

- (a) a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.
- (b) In addition, specialist expertise will be represented as follows:
 - (i) a representative of the Equipment Control Committee;
 - (ii) a representative of the Special Regulations;
 - (iii) a representative of the ISAF Classes Committee;
 - (iv) a representative of the Offshore Committee;
 - (v) a representative of the Racing Rules Committee.

15.2.3-15.2.5 - Reserved for future use.

Terms of Reference

15.2.6 The Class Rules Sub-committee shall:

- (a) approve changes in the Class Rules submitted by a Class Owners Association.
- (b) monitor and advise the staff-led process reviewing the format and content of class rules of classes applying for ISAF Status;
- (c) monitor and advise the staff-led process for class rule changes submitted by ISAF Classes in accordance with Regulation 26.10;
- (d) keep under review and, where appropriate, recommend changes to class rules to Class Associations;
- (e) keep under review and, where appropriate, make changes to the International Offshore Multihull Rule.
- (f) give interpretations of class rules of ISAF Classes in accordance with Regulation 26.11;
- (g) liaise with the Equipment Committee, the Equipment Control Committee, the Special Regulations Committee and other Committees on matters affecting class rules.

15.3 CONSTITUTION COMMITTEE

Constituting the committee

15.3.1 The Constitution Committee has been established by the Council pursuant to Article 59.

15.3.2 The Constitution Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.3.3-15.3.5 - Reserved for future use.

Terms of reference

15.3.6 The Constitution Committee shall:

- (a) review the Constitution, Regulations, Structure and Terms of Reference of the Committees of the Federation and recommend such changes to the Council as may be necessary;
- (b) review all submissions affecting the Constitution and Regulations;
- (c) recommend the groupings of National Authorities and the assignment of Members to appropriate groups;
- (d) recommend the subscription categories into which each National Authority should fall, having regard to the active sailing and racing in the country represented by the National Authority and the latest National Authority Questionnaire issued by the Secretary General;
- (e) review items on the agendas of the Council and General Assembly dealing with political matters;
- (f) advise, in conjunction with counsel for the Federation, the President and the Council in the event of a proceedings under Article 14 of the Constitution;
- (g) provide liaison with any committees or working parties dealing with matters affecting the Constitution and Regulations;
- (h) be the sole body responsible for interpreting the Constitution and Regulations of the ISAF and ensure that the ISAF operates consistently within its Constitution and Regulations.

15.4 EMPIRICAL HANDICAP SUB-COMMITTEE

Constituting the committee

15.4.1 The Empirical Handicap Sub-Committee has been established as a Sub-Committee of the Offshore Committee by the Council pursuant to Article 59.

15.4.2 The Empirical Handicap Sub-Committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.4.3-15.4.5 - Reserved for future use.

Terms of reference

15.4.6 The Empirical Handicap Sub-Committee shall:

- (a) encourage research and development in the application of empirical methods for performance handicapping of sailboats and monitor the use of such methods;

- (b) develop and promote standard parameters and notations for boat descriptions to facilitate global exchange of boat data between empirical handicapping systems;
- (c) establish and promote criteria for best practices for empirical handicapping systems based on liaison with administrators of such systems worldwide;
- (d) maintain liaison with MNA's and relevant ISAF committees and subcommittees.

15.5 EVENTS COMMITTEE

Constituting the committee

15.5.1 The Events Committee has been established by the Council pursuant to Article 59.

15.5.2 The Events Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.5.3-15.5.5 - Reserved for future use.

Terms of reference

15.5.6 The Events Committee shall:

- (a) every four years at the meeting immediately prior to the Olympic Games recommend to the Council the categories of yacht to compete in the Olympics to take place in five years time (the IOC terminology for 'categories' is 'events');
- (b) every four years at the meeting immediately after the Olympic Games, recommend to the Council the classes to be used at the next Olympic Games (the IOC terminology for 'classes' is 'equipment');
- (c) recommend to the Council the courses to be sailed at the Olympic Regatta and its general organization, in conjunction with the President and Secretary General of the ISAF;
- (d) recommend to the Council the policy (and implementing actions) to be used in ISAF events and other major international events;
- (e) recommend to the Council the policy (and implementing actions) to be used concerning the ISAF Calendar and World Sailing Ranking Lists.

15.6 ISAF CLASSES COMMITTEE

Constituting the committee

15.6.1 The ISAF Classes Committee has been established by the Council pursuant to Article 59.

15.6.2 The ISAF Classes Committee shall consist of a Chairman, a Vice-Chairman and one member that shall be appointed by each of the ISAF Classes from time to time.

15.6.3-15.6.5 - Reserved for future use.

Terms of reference

15.6.6 The ISAF Classes Committee shall:

- (a) maintain a close liaison with all ISAF Classes and sailors;
- (b) promote the welfare and growth of ISAF Classes;
- (c) debate issues, excluding class rule matters, from ISAF class associations and make recommendations thereon;
- (d) debate other matters that may be relevant to ISAF Classes' interests;

- (e) review all relevant agenda items and comment to appropriate committees of the Council;
- (f) propose members to the Equipment Committee, Events Committee, Equipment Control Sub-committee, Class Rules Sub-Committee, International Measurers Sub-Committee and Windsurfing Committee.

15.7 INTERNATIONAL MEASURERS SUB-COMMITTEE

Constituting the committee

- 15.7.1 The International Measurers Sub-committee (IMSC), which shall be responsible for administering the International Measurers Programme, has been established by the Council as a Sub-committee of the Race Officials Committee (ROC) pursuant to Article 59.
- 15.7.2 The International Measurers Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.
- 15.7.3-15.7.5 - Reserved for future use.

Terms of reference

- 15.7.6 The International Measurers Sub-committee shall:
- (a) recommend the appointment of International Measurers (IM's) in accordance with Regulation 35;
 - (b) communicate, with the help of the ISAF Chief Measurer, with IM's and MNA's, which includes addressing questions from IM's and disseminating any other relevant information;
 - (c) conduct with the relevant Classes the seminars required as part of the qualification of an International Measurer;
 - (d) recommend to the Race Officials Committee policies regarding the conduct of seminars;
 - (e) update ISAF documents, such as the Championship Equipment Inspection Report Form and the IM Application Form;
 - (f) propose rule changes and submit interpretations of the Racing Rules of Sailing to the Racing Rules Committee;
 - (g) propose rule changes and submit interpretations of the Equipment Rules of Sailing to the Equipment Control Sub-committee;
 - (h) deal with such matters as other ISAF Committees may request;
 - (i) develop a procedure for the grouping and classification of International Measurers according to their abilities and to place them in groups based on agreed criteria.

International Measurers Programme Administration: See Part VI, Regulation 35

15.8 INTERNATIONAL JUDGES SUB-COMMITTEE

Constituting the committee

- 15.8.1 The International Judges Sub-committee, which shall administer the International Judges programme, has been established by the Council as a Sub-committee of the Race Officials Committee pursuant to Article 59.

15.8.2 The International Judges Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.8.3-15.8.5 - Reserved for future use.

Terms of reference

15.8.6 The International Judges Sub-committee shall:

- (a) recommend to the Race Officials Committee the appointment of International Judges in accordance with Regulation 33;
- (b) disseminate information to and communicate with International Judges and Umpires;
- (c) develop and conduct seminars for Judges;
- (d) recommend policies regarding the conduct of International Judges and Umpires;
- (e) strive for consistent and uniform application of rules;
- (f) propose rule changes and submit interpretations of the Racing Rules to the Racing Rules Committee when appropriate;
- (g) deal with such matters as requested by other ISAF Committees;
- (h) to develop a procedure for the grouping and classification of International Judges according to their abilities and to place them in groups based on agreed criteria.

International Judges Programme Administration: See Part VI, Regulation 33

15.9 Reserved for future use

15.10 INTERNATIONAL UMPIRES SUB-COMMITTEE

Constituting the committee

15.10.1 The International Umpires Sub-committee, which shall administer the International Umpires programme, has been established by the Council as a Sub-committee of the Race Officials Committee pursuant to Article 59.

15.10.2 The International Umpires Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.10.3-15.10.5 - Reserved for future use

Terms of reference

15.10.6 The International Umpires Sub-committee shall:

- (a) recommend to the Race Officials Committee the appointment of International Umpires in accordance with Regulation 34;
- (b) disseminate information to and communicate with International Umpires;
- (c) develop and conduct seminars for Umpires;
- (d) recommend policies regarding the conduct of International Umpires;
- (e) strive for consistent application of rules and procedures;
- (f) propose rule changes and submit interpretations of the ISAF Racing Rules of Sailing and the ISAF Umpires' Call Book for Match Racing to the Racing Rules Committee;
- (g) deal with such matters as any ISAF Committee may request;

- (h) to develop a procedure for the grouping and classification of International Umpires according to their abilities and to place them in groups based on agreed criteria.

International Umpires Programme Administration: See Part VI, Regulation 34

15.11 EQUIPMENT COMMITTEE

Constituting the committee

15.11.1 The Equipment Committee has been established by the Council pursuant to Article 59.

15.11.2 The Equipment Committee shall consist of:

- (a) a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

In appointing committee members the following experience and competencies shall be properly represented: centreboard boats, keelboats, multihulls, offshore and windsurfing;

- (b) In addition, specialist expertise will be represented as follows:

- (i) a representative of the Equipment Control Committee – normally the chairman;
- (ii) a representative of the Class Rules Committee – normally the chairman;
- (iii) a representative of the Special Regulations Committee – normally the chairman;
- (iv) a representative of the Offshore Committee;
- (v) a representative of the Windsurfing Committee;
- (vi) a representative of the ISAF Classes Committee;
- (vii) a representative of the Racing Rules Committee.

15.11.3 The Chairman of the Equipment Committee may, for the purposes of liaison, appoint himself/herself or another member of the committee as an ex-officio, non-voting member of the Race Officials Committee.

15.11.4-15.11.5 - Reserved for future use

Terms of reference

15.11.6 The Equipment Committee shall:

- (a) be responsible for recommending to the Council planning and policy recommendations on equipment matters;
- (b) consider submissions on equipment matters and make recommendations thereon to the Council;
- (c) be responsible for recommending equipment policy with regard to the Olympic Regatta and
 - (i) every four years, at the meeting immediately prior to the Olympic Games, recommend to the Council equipment matters relating to the events which are to compete in the Olympic Regatta to take place in five years time;
 - (ii) every four years, at the meeting immediately after the Olympic Games, recommend to the Council equipment matters relating to the equipment to be used at the next Olympic Regatta;

- (d) review applications by classes for ISAF Status and make recommendations thereon to the Council;
- (e) maintain a liaison with and be responsible for the supervision of the constitutions of ISAF Classes and to develop the concept of these classes to help them promote world sailing;
- (f) periodically review the ISAF Classes and make recommendations where thought appropriate for the withdrawal of ISAF status.
- (g) liaise with other ISAF committees on matters affecting equipment.

15.12 MATCH RACING COMMITTEE

Constituting the committee

15.12.1 The Match Racing Committee has been established by the Council pursuant to Article 59.

15.12.2 The Match Racing Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.12.3-15.12.5 - Reserved for future use

Terms of reference

15.12.6 The Match Racing Committee shall:

- (a) promote, co-ordinate and supervise match race sailing throughout the world;
- (b) be responsible for planning, promoting and approving the arrangement for the World Championships of Match Race Sailing, Nations Cup (Match Racing) and Grand Prix of Match Race Sailing;
- (c) administer, promote and control the World Match Race Ranking System;
- (d) monitor and develop all technical aspects of match race sailing organization in conjunction with relevant ISAF Committees;

15.13 MATCH RACE RANKINGS SUB-COMMITTEE

Constituting the committee

15.13.1 The Match Race Rankings Sub-committee has been established as a Sub-committee of the Match Racing Committee by the Council pursuant to Article 59.

15.13.2 The Match Race Rankings Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.13.3-15.13.5 - Reserved for future use.

Terms of reference

15.13.6 The Match Race Rankings Sub-committee shall:

- (a) Review the Match Race Ranking System;
- (b) Make recommendations to the Match Racing Committee on how to administer and control the Match Race Rankings;
- (c) Make recommendations to the Match Racing Committee on how to promote the Match Race Rankings;
- (d) Decide on the grading of events for the Match Race Rankings.

15.14 EQUIPMENT CONTROL SUB-COMMITTEE

Constituting the committee

15.14.1 The Equipment Control Sub-committee has been established as a Sub-committee of the Equipment Committee by the Council pursuant to Article 59.

15.14.2 The Equipment Control Sub-committee shall consist of:

- (a) a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.
- (b) In addition, specialist expertise will be represented as follows:
 - (i) a representative of the Class Rules Committee;
 - (ii) a representative of the Special Regulations Committee;
 - (iii) a representative of the Windsurfing Committee;
 - (iv) a representative of the Offshore Committee;
 - (v) a representative of the ISAF Classes Committee;
 - (vi) a representative of the Racing Rules Committee.

15.14.3 - 15.14.5 - Reserved for future use

Terms of reference

15.14.6 The Equipment Control Sub-committee shall:

- (a) formulate, revise and publish the Equipment Rules of Sailing (ERS) every four years after approval by the Council, in accordance with Regulations 32.1 and 32.2;
- (b) approve and publish interpretations of the ERS submitted in accordance with Regulation 32.3;
- (c) ensure uniformity of rules for equipment control for all ISAF classes recommending in particular:
 - (i) uniform certification control procedures and methods;
 - (ii) uniform format and working of class rules;
- (d) keep under constant review:
 - (i) the ISAF Guide to Measurement;
 - (ii) the ISAF Standard Class Rules.
- (e) work for improvement of the standard of certification control in the ISAF Member National Authorities particularly through:
 - (i) arranging equipment control courses and symposia;
 - (ii) developing and maintaining the ISAF In-house Certification system;
- (f) keep building processes under review and through inspection of licensed builder's premises maintain standards of construction;
- (g) liaise with relevant ISAF committees in all matters affecting equipment control.

Equipment Rules of Sailing Administration: See Part VI, Regulation 32

15.15 OLYMPIC CLASSES SUB-COMMITTEE

Constituting the committee

15.15.1 The Olympic Classes Sub-Committee has been established as a Sub-Committee of the ISAF Classes Committee by the Council pursuant to Article 59.

15.15.2 The Olympic Classes Sub-Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.15.3-15.15.5 - Reserved for future use.

Terms of reference

15.15.6 *To be determined*

15.16 OCEANIC SUB-COMMITTEE

Constituting the committee

15.16.1 The Oceanic Sub-Committee has been established as a Sub-Committee of the Offshore Committee by the Council pursuant to Article 59.

15.16.2 The Oceanic Sub-Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.16.3-15.16.5 - Reserved for future use.

Terms of reference

15.16.6 The Oceanic-Sub Committee shall:

- (a) maintain close liaison with organisers of sailors in, and other interested parties connected with, long distance and trans-oceanic yacht races;
- (b) promote the interests of the above organisers, sailors and parties;
- (c) maintain close liaison with the ISAF Offshore Committee and related sub-committees;
- (d) maintain a schedule of events and proposed events and endeavour to resolve any conflicts;
- (e) monitor the use of rating, handicapping and scoring systems used in the above events.

15.17 OFFSHORE COMMITTEE

Constituting the committee

15.17.1 The Offshore Committee has been established by the Council pursuant to Article 59.

15.17.2 The Offshore Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.17.3 The Offshore Committee shall be comprised as follows:

- (a) One member shall be an Offshore Classes Committee member;
- (b) One member representing Major Oceanic Events (shall be an Oceanic Committee member);
- (c) Two members representing International and Recognized Rating systems;

Note: Each of these groups of organizations will be entitled to appoint, substitute, and replace individuals to represent them at meetings of the Offshore Committee. Where there are two or more such organizations within a group then between them, they shall select their representative by vote. If they are unable or unwilling to make such a selection then the Chairman of the Offshore Committee shall, taking account of any proposals made to him/her by the members of that group, make such selection as he/she deems appropriate.

- (d) Chairman of Oceanic Committee;
- (e) Chairman of Offshore Classes Committee;
- (f) Chairman of Special Regulations Committee;
- (g) Chairman of International Regulations Committee;
- (h) Ten members of the Offshore Committee shall be nominated by MNA's (these to be selected by the Executive Committee and approved by Council, having regard to the individual's experience and active participation in offshore racing, maintaining a geographical balance and representation of those countries with the largest offshore racing fleets);
- (i) All representatives shall be currently active in Offshore Racing, or its administration, and at least half of the Committee shall be representatives of the principle offshore racing areas in the world.

Note: The above wording was approved by Council in June 2004, subject to House Keeping changes by the ISAF Constitution Committee.

15.17.4-15.17.5 - Reserved for future use

Terms of Reference

15.17.6 The Offshore Committee shall:

- (a) Promote offshore racing by assisting and providing services to all organizations involved in offshore racing;
- (b) Set criteria for designation by ISAF as International or Recognised Rating Systems and Offshore Classes and to review applications.
- (c) Establish an organization responsible for the review and the publication of Offshore Special Regulations, to monitor the activities of such an organization and, on behalf of Council , to approve Special Regulations;
- (d) Monitor the activity of all elements of Offshore Racing, report to the Council and make any recommendations as may be appropriate from time to time.

15.18 OFFSHORE TRAINING ADVISORY PANEL

Constituting the committee

15.18.1 The Offshore Training Advisory Panel has been established as an Advisory Panel of the Offshore Committee by the Council pursuant to Article 59.

15.18.2 The Offshore Training Advisory Panel shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.18.3 The membership of the Offshore Training Advisory Panel shall include members with expertise in offshore safety training.

15.18.4-15.18.7 - Reserved for future use.

Terms of Reference

15.18.8 The Offshore Training Advisory Panel shall:

- (a) maintain, via the Member National Authorities, records of training courses and successful students (in cooperation with the ISAF Sailor);
- (b) respond to questions from Member National Authorities on offshore training issues;
- (c) work closely with the Special Regulations Sub-Committee.

15.19 RACE OFFICIALS COMMITTEE

Constituting the committee

15.19.1 The Race Officials Committee has been established by the Council pursuant to Article 59.

15.19.2 The Race Officials Committee shall consist of a Chairman, a Vice-Chairman, the Chairmen of its Sub-committees and the number of other members that shall be appointed by the Council from time to time as provided by Article 59.

15.19.3 The Race Officials Committee shall have the following Sub-committees: International Judges, International Umpires, International Measurers and Race Management Sub-committee as provided in Regulations 15.7, 15.8, 15.10 and 15.20.

15.19.4 The Chairman of the Race Officials Committee may, for the purposes of liaison, appoint himself/herself or another member of the Committee as an ex-officio, non-voting member of the Racing Rules Committee.

15.19.5-15.19.7 - Reserved for future use.

Terms of Reference

15.19.8 The Race Officials Committee shall:

- (a) be responsible for the certification of ISAF Race Officials to the highest caliber for the sport of sailing;
- (b) be responsible for the education of International Judges (Regulation 33), International Umpires (Regulation 34), International Race Officers (Regulation 36), and International Measurers (Regulation 35);
- (c) maintain an oversight management of its four Sub-committees: the International Judges, the International Umpires, the Race Management and the International Measurers Sub-committee;
- (d) implement a system to provide answers to questions concerning the application of rules and to provide an annual report summarizing them to the Racing Rules Committee, Equipment Control Sub-committee and appropriate Technical committees;
- (e) develop a relationship with organizations that have resources and ISAF Associations and make recommendations to the Council on matters relating to the training and certification of Race Officers;
- (f) liaise with such other ISAF committees as may be beneficial for achieving Committee goals;
- (g) determine whether or not there is a conflict of interest in response to a request for clarification from Race Officials.

15.20 RACE MANAGEMENT SUB-COMMITTEE

Constituting the committee

15.20.1 The Race Management Sub-committee, which shall administer the International Race Officers programme has been established by the Council as a Sub-committee of the Race Officials Committee pursuant to Article 59.

15.20.2 The Race Management Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.20.3-15.20.5 - Reserved for future use.

Terms of reference

15.20.6 The Race Management Sub-committee shall:

- (a) administer the International Race Officers programme;
- (b) recommend to the Race Officials Committee the appointment of International Race Officers in accordance with Regulation 36;
- (c) disseminate information to and communicate with International Race Officers;
- (d) develop and conduct seminars for Race Officers;
- (e) recommend policies regarding conduct of International Race Officers.
- (f) strive for consistent and uniform application of rules;
- (g) propose rule changes to the Racing Rules Committee when appropriate;
- (h) recommend standards for the Notice of Race, Sailing Instructions, the Sailing Instructions Guide and Guide for Principal Events, to achieve a high and uniform standard;
- (i) review the championship rules of ISAF Classes and liaise with classes to achieve uniformity;
- (j) deal with such matters as other ISAF committees' request;
- (k) to develop a procedure for the grouping and classification of International Race Officers according to their abilities and to place them in groups based on agreed criteria.

Race Management Programme Administration: See Part VI, Regulation 36

15.21 RACING RULES COMMITTEE

Constituting the Committee

15.21.1 The Racing Rules Committee has been established by the Council pursuant to Article 59.

15.21.2 The Racing Rules Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.21.3 The Chairman of the Racing Rules Committee may, for the purposes of liaison, appoint himself/herself or another member of the committee as an ex-officio, non-voting member of the Race Officials Committee.

15.21.4-15.21.5 - Reserved for future use.

Terms of reference

15.21.6 The Racing Rules Committee shall:

- (a) formulate, revise and publish the Racing Rules of Sailing (RRS) every four years after approval by the Council, in accordance with Regulation 31.1.1;
- (b) consider submissions with respect to changes in the RRS in accordance with Regulation 31.2.1;
- (c) consider recommendations from and decisions of other Committees which might affect the RRS;
- (d) The RRS shall include the following:
 - (i) The authority given to national authorities, organizing authorities, race committees, protest committees and judges in the conducting of races;
 - (ii) The procedures to be used when conducting races;
 - (iii) The responsibilities of the yacht, her owner and her crew before, during and after racing;
 - (iv) The right-of-way rules;
 - (v) The methods of dealing with rule infringement and imposition of penalties;
 - (vi) Other disciplinary measures;
 - (vii) Provisions for appealing decisions of juries or protest committees;
 - (viii) The various related subjects with which the RRS deal;
 - (ix) various Regulations, including Codes, that have been incorporated into the Rules by Council.
- (e) approve and publish interpretations of the RRS submitted in accordance with Regulation 31.3;
- (f) approve the sailing instructions for the Olympic Regatta;
- (g) work for continued improvement of rule observance;
- (h) work for standardization and improvement of sailing instructions;
- (i) consider and debate the various related subjects with which the RRS deal.

Racing Rules Administration - See Part VI, Regulation 31.

15.22 REGIONAL GAMES COMMITTEE

Constituting the committee

15.22.1 The Regional Games Committee has been established by the Council pursuant to Article 59.

15.22.2 The Regional Games Committee shall consist of a Chairman, Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.22.3-15.22.5 - Reserved for future use.

Terms of Reference

15.22.6 The Regional Games Committee shall:

- (a) encourage and promote:

- (i) sailing at any Games that already include sailing in their sports programme;
 - (ii) the inclusion of sailing on the sports programme in all major Regional Games and as many other Games as is feasible.
- (b) use the inclusion of sailing in Regional Games to promote the sport of sailing generally throughout the various regions;
 - (c) use the technical and instructional resources of the ISAF to raise the standard of competitive sailing at Regional Games to a level that these events could serve as qualifying events for the Olympics;
 - (d) provide guidance on the format and programme of the Regional Games sailing events and Regional Sailing Championships;
 - (e) encourage and promote the organization of Regional Sailing Championships in addition to the Regional Games;
 - (f) encourage particularly the full participation of women and youth in all Regional Games sailing events.

15.23 SAIL RANKINGS SUB-COMMITTEE

Constituting the committee

15.23.1 The Sail Rankings Sub-committee has been established as a Sub-committee of the Events Committee by the Council pursuant to Article 59.

15.23.2 The Sail Rankings Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.23.3-15.23.5 - Reserved for future use.

Terms of reference

15.23.6 The Sail Rankings Sub-committee shall:

- (a) Review the World Sailing Ranking System;
- (b) Make recommendations to the Events Committee on how to administer and control the World Sailing Rankings;
- (c) Make recommendations to the Events Committee on how to promote the World Sailing Rankings;
- (d) Decide on the grading of events for the World Sailing Rankings.

15.24 Reserved for future use

15.25 SPECIAL REGULATIONS SUB-COMMITTEE

Constituting the committee

15.25.1 The Special Regulations Sub-Committee has been established as a Sub-Committee of the Offshore Committee by the Council pursuant to Article 59.

15.25.2 The Special Regulations Sub-Committee shall consist of a Chairman and not more than eight members that shall be appointed by the Council from time to time as provided by Article 59.

15.25.3-15.25.5 - Reserved for future use.

Terms of reference

15.25.6 The Special Regulations Sub-Committee shall:

- (a) be responsible for the maintenance, revision and changes to the ISAF Offshore Special Regulations governing offshore racing, under licence from ORC Ltd. Such changes be biennial with revised editions published in January of each even year, except that matters of an urgent nature affecting safety may be dealt with by changes to the Regulations on a shorter time scale;
- (b) monitor developments in offshore racing relative to the standards of safety and seaworthiness.

15.26 TEAM RACING SUB-COMMITTEE

Constituting the committee

15.26.1 The Team Racing Sub-committee has been established as a Sub-committee of the Events Committee by the Council pursuant to Article 59.

15.26.2 The Team Racing Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.26.3-15.26 .5 - Reserved for future use.

Terms of reference

15.26.6 The Team Racing Sub-committee shall:

- (a) Review conditions for organising and contractual arrangements for hosting the ISAF World Team Racing Championship and for the selection of countries to hold this Championship and make any necessary recommendations to the Events Committee;
- (b) Consider applications to hold the Championship, liaising with the Executive Committee on matters regarding finance, sponsorship and the contractual agreements with manufacturers, and make a recommendation to the Events Committee on the application to be selected;
- (c) Make recommendations to the Events Committee on the promotion and co-ordination of team race sailing throughout the world;
- (d) Monitor and develop all technical aspects of team race sailing organization in conjunction with relevant ISAF Committees and make any necessary recommendations to the Events Committee;
- (e) Encourage countries to host future ISAF World Team Racing Championships.

15.26.7 Team Racing Definition:

Team Racing is a discipline of sailing. Team Racing and Team Sailing have the same meaning. A team race consists of two or more boats sailing as a team against the same number of boats from an opposing team. The boats used by the competitors are of the same class and should be equalized to the highest possible standard

15.27 WINDSURFING COMMITTEE

Constituting the committee

15.27.1 The Windsurfing Committee has been established by the Council pursuant to Article 59.

15.27.2 The Windsurfing Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.27.3-15.27.5 - Reserved for future use.

Terms of reference

15.27.6 The Windsurfing Committee shall:

- (a) consider and make recommendations to the Council on matters affecting the ISAF Windsurfing Classes and windsurfing;
- (b) review and approve the format and content of class measurement rules of classes applying for ISAF Status;
- (c) keep under review and, where appropriate, recommend changes to class measurement rules including measurement procedures;
- (d) give interpretations of class rules;
- (e) liaise with the Equipment Control Sub-committee and other committees on matters affecting windsurfing classes;
- (f) Consider and make recommendations on matters affecting windsurfing racing rules and other windsurfing competition rules.

15.28 WOMEN'S SAILING COMMITTEE

Constituting the committee

15.28.1 The Women's Sailing Committee has been established by the Council pursuant to Article 59.

15.28.2 The Women's Sailing Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.28.3-15.28.5 - Reserved for future use.

Terms of reference

15.28.6 The Women's Sailing Committee shall:

- (a) promote and develop yacht racing and sailing for women throughout the world and encourage participation by women in all aspects of sailing;
- (b) discuss the arrangements for all ISAF events in which women may compete and liaise if appropriate with those committees having responsibility for those events;
- (c) continue liaison with women's sailing through National Authorities;
- (d) be responsible for planning, promotion and approval of the arrangements for any ISAF World Women's Sailing Championships;
- (e) review conditions for any ISAF World Women's Sailing Championships.

15.29 YOUTH WORLD CHAMPIONSHIP SUB-COMMITTEE

Constituting the committee

15.29.1 The Youth World Championship Sub-committee Committee has been established by the Council pursuant to Article 59.

15.29.2 The Youth World Championship Sub-committee shall consist of a Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.29.3-15.29.5 - Reserved for future use.

Terms of reference

15.29.6 The Youth World Championship Sub-committee shall:

- (a) be responsible for planning, promotion and approval for the arrangements of the ISAF Youth Sailing World Championship (YSWC) each year;
- (b) review conditions for the ISAF WYSC and for the selection of countries to hold this Championship;
- (c) maintain liaison with the ISAF in its selection of main sponsors of the WYSC and suppliers of equipment, in order to keep entry fees as low as possible;
- (d) to liaise with the Executive Committee on matters regarding finance, sponsorship and the contractual agreements with manufacturers.
- (e) be responsible to develop short and medium term strategies concerning classes to be used in the YSWC in the future.

15.30 YOUTH AND DEVELOPMENT COMMITTEE

Constituting the committee

15.30.1 The Youth and Development Committee has been established by the Council pursuant to Article 59.

15.30.2 The Youth Sailing, Training and Development Committee shall consist of a Chairman, a Vice-Chairman and the number of members that shall be appointed by the Council from time to time as provided by Article 59.

15.30.3-15.30.5 - Reserved for future use.

Terms of reference

15.30.6 The Youth and Development Committee shall:

- (a) have an overall objective of promoting and facilitating sailing for all ages and in particular youth throughout the world;
- (b) Be responsible to develop short and long-term strategies and policy objectives related to the development and promotion of learn-to-sail, learn-to-race, coaching development and youth sailing programmes, in particular youth training programmes worldwide, in liaison with MNA's and to make recommendations to the Council on these various subjects;
- (c) Assist MNA's, sailing schools and sailing centres in the development of learn-to-sail and learn-to-race programmes more specifically dealing with the following:
 - (i) basic standards for learn-to-sail and learn-to-race programmes;
 - (ii) establishment of equivalency guidelines for instructor qualifications and other guidelines as maybe deemed necessary;
 - (iii) assist MNA's in the Organization and teaching of sailing and racing in sailing schools and clubs;
 - (iv) development of basic training, coaching and racing programmes for youth sailors;
- (d) Liaise with the Regional Games Committee, the Medical Commission and the disabled sailing community on matters affecting training programmes across all ages, and such other ISAF Committees as may be necessary, directed either to youth or senior levels;

- (e) Provide support and guidance to MNA's in administering their Training Programmes and Development Schemes.